DIGITAL STORYTELLING FOR TEACHERS

Responsible Use Policy (RUP) Rubric

Student Name _____

Category	Redo for Mastery	Approaching Mastery	Mastery	Above Mastery
Technology Policy	The RUP neglects to reflect the responsible use of technology. The student age group is not given.	The RUP generally reflects the responsible use of technology, but it is not appropriate for the student age group.	The RUP reflects the responsible use of technology appropriate for the student age group, but the supporting information is complete or unclear.	The RUP does an exemplary job reflecting the responsible use of technology appropriate for the student age groups.
Purpose Statement (Why the technology is being used)	The RUP neglects to explain why technology will be used.	The RUP explains why technology will be used but needs additional support and details.	The RUP explains why technology will be used, but does not list any standards or objectives achieved by the technology.	The RUP does an exemplary job explaining why technology will be used including listing school or national objectives.
Technology Tools and Apps Defined	The RUP neglects to list which technology tools, apps, and devices will be used and lacks examples.	The RUP lists which technology tools, apps, and devices will be used but lacks examples.	The RUP lists which technology tools, apps, and devices will be used and provides examples, but the examples and/or tool descriptions are unclear.	The RUP does an exemplary job listing which technology tools, apps, and devices will be used and provides examples of how the technology will be used.
Protection Measures	The RUP neglects to explain how students identities will be protected.	The RUP explains how students identities will be protected, but does not explain privacy options.	The RUP explains how students identities will be protected and list privacy options, but the details are unclear.	The RUP does an exemplary job explaining how students identities will be protected and what privacy options are available.

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	The RUP neglects to list digital citizenship expectations and consequences.	The RUP lists some digital citizenship expectations, but does not explain consequences.	The RUP lists a few digital citizenship expectations, and/or outlines consequences for a few guidelines.	The RUP does an exemplary job listing digital citizenship expectations for students and outlines consequences if the students do not follow these guidelines.
Digital Citizenship				

Parent/Student Consent	The RUP only has a line for parents and students to sign.	The RUP does not explain the consent details. Lines are provided for parent and student signatures and the date. It contains contact information and a website for further details.	The RUP has separate sections for parent and student consent and each section explains the consent details, but the details are not clear. Contact information for a school administrator or teacher is given and a website is listed for further details.	The RUP has separate sections for parent and student consent, each section clearly explain the consent details, lines are provided for parent and student signatures and the date. Contact information for a school administrator or teacher is given and a website is listed for further details.
Mechanics	The RUP is difficult to read and lacks headings, bullets, or appropriate spacing. The font size is too small. The RUP has several grammar and spelling errors that make the document nearly unreadable.	The RUP is difficult to read and does not make good use of headings, bullets, font size, or spacing. The RUP has many grammar and spelling errors.	The RUP is easily readable with headings, bullets, font size, and spacing but this could be improved. The RUP has minor grammar and spelling errors.	The RUP does an exemplary job with headings, bullets, font size, and spacing. The RUP lacks grammar and spelling errors.

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